



## **CARNEGIE BOROUGH PUBLIC MEETING**

**Monday, April 13, 2015**

**Workshop Meeting @ 6:00 PM | Voting Meeting @ 7:00 PM**

### **CALL MEETING TO ORDER**

### **MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE**

### **ROLL CALL OF COUNCIL**

**Councilperson Boyd – Present, Councilperson D’Loss – Present, Councilperson Demko – Present, Councilperson Luvara – Present, Councilperson Sarsfield – Present, Council President Catena – Present, Mayor Kobistek – Present.**

**ARBOR DAY PROCLAMATION presented by Mayor Jack Kobistek proclaiming May 2, 2015 as Arbor Day in the Borough of Carnegie.**

### **SHADE TREE COMMISSION**

**Bridget VanDorn reported on Shade Tree Commission’s TreeVitalize grant for the West Main Street project. The grant requested 90 trees for this project. The Commission has received 10 trees that will be planted on Saturday, May 2, 2015 to start this project.**

**Also, the Shade Tree Commission in conjunction with the Borough of Carnegie will be having their Annual Clean-Up and Planting Day on Saturday, May 16, 2015.**

### **PUBLIC COMMENT ON LISTED MOTIONS**

**No Public comment.**

### **Administration (Councilman Sarsfield)**

**MOTION to approve the Minutes from the Council Meeting on March 9, 2015 and April 6, 2015.**

**Seconded by Councilman D’Loss. Vote: UNANIMOUS. MOTION CARRIED.**

**MOTION to offer part-time, seasonal help employment for the Department of Public Works to Brad Moehring, Jeffrey Stephan, Logan Witwicki, Zachary Pifer and Jake Seitz at a pay rate of \$9.00 per hour pending successful results of a physical examination. Starting date to be determined by the Superintendent of the Department of Public Works.**

**Seconded by Councilman D’Loss. Vote: UNANIMOUS. MOTION CARRIED.**

**MOTION to offer part-time, seasonal help employment for the Department of Public Works to Jordan Oddi at a pay rate of \$10.00 per hour pending successful results of a physical examination. Starting date to be determined by the Superintendent of the Department of Public Works.**

**Seconded by Councilman D'Loss. Vote: UNANIMOUS. MOTION CARRIED.**

**MOTION to appoint Councilperson Richard D'Loss as Council representation on the Carnegie Borough Police Pension Committee.**

**Seconded by Councilman D'Loss. Vote: UNANIMOUS. MOTION CARRIED.**

**MOTION to appoint Gaitens, Tucceri & Nicholas as the Borough's Solicitor.**

**Seconded by Councilman D'Loss. Vote: UNANIMOUS. MOTION CARRIED.**

**MOTION to accept the settlement offer of Safe Auto Insurance and Marina Stern in the amount of \$10,000.00 in settlement of a claim for a damaged light pole at the intersection of East Main Street and Chestnut Street caused by Marina Stern on November 5, 2014 and to authorize the Borough Council President to execute a Property Damage Release with Safe Auto Insurance reflecting the acceptance of Safe Auto Insurance settlement offer.**

**Seconded by Councilman D'Loss. Vote: UNANIMOUS. MOTION CARRIED.**

**Finance (Councilman D'Loss)**

**MOTION to approve the April Bill List and Bill List Addendum.**

**Seconded by Councilman Sarsfield. Vote: UNANIMOUS. MOTION CARRIED.**

**MOTION to adopt Resolution No. 2015-04, a resolution of the Borough of Carnegie, declaring official intent to reimburse general funds used to construct improvements to its sanitary sewer system with funds received from the Pennsylvania Infrastructure Investment Authority.**

**Seconded by Councilman Sarsfield. Vote: UNANIMOUS. MOTION CARRIED.**

**MOTION to adopt Resolution No. 2015-05, a resolution of the Borough of Carnegie sewer authority to establish a uniform rate structure in accordance with the terms of Ordinance No. 2412.**

**Seconded by Councilman Sarsfield. Vote: UNANIMOUS. MOTION CARRIED.**

**MOTION to approve the purchase / lease of a 2016 Ford Police Interceptor Utility Vehicle through the SHACOG Purchasing Alliance from Woltz & Wind Ford at a price of \$31,445.00, including a five year / 100K premium care warranty.**

**Seconded by Councilman Sarsfield. Vote: UNANIMOUS. MOTION CARRIED.**

**Comment: Councilman D'Loss reported this purchase was planned as part of the normal budgeting process.**

**MOTION to approve the purchase / lease of a 2016 Ford Police Interceptor Utility Vehicle through the SHACOG Purchasing Alliance from Woltz & Wind Ford at a price of \$27,490.00, including a five year / 100K premium care warranty.**

**Seconded by Councilman Sarsfield. Vote: UNANIMOUS. MOTION CARRIED.**

**Comment: Councilman D'Loss reported that this vehicle was ordered by another customer but not accepted, and the Borough was able to purchase this vehicle at a substantial discount thereby freeing up a vehicle for Code Enforcement. This is win for not only the police department, but also Code Enforcement.**

**MOTION to approve the purchase / lease of a Tarco Windy 400 Leaf Loader (\$44,667.00) and a Tarco 9' Leaf Collection Box for Dump Body (\$4,500.00) through A & H Equipment.**

**Seconded by Councilman Sarsfield. Vote: UNANIMOUS. MOTION CARRIED.**

**Comment: Borough Manager reported this equipment is being funded through a grant from the Department of Environmental Protection.**

**MOTION to approve the purchase / lease of a 2015 Caterpillar Back Hoe through Cleveland Brothers Construction and Equipment in the amount of \$74,491.00, including a thrity-six (36) month / 1,000 hour parts / labor warranty.**

**Seconded by Councilman Sarsfield. Vote: UNANIMOUS. MOTION CARRIED.**

**Comment: Councilman Sarsfield reports that this equipment is needed by our Department of Public Works throughout the Borough for projects such as sewer work, tree planting, etc. Councilman D'Loss reported that funding for this vehicles is being split between the general fund and the sewer fund.**

#### **Public Works (Councilwoman Demko)**

**MOTION to permit the Carnegie Sunday Softball Association to utilize 7<sup>th</sup> Avenue Field every Sunday from 8:00 a.m. to 9:00 p.m. from April 1, 2015 to September 1, 2015.**

**Seconded by Councilman Boyd. Vote: UNANIMOUS. MOTION CARRIED.**

**MOTION to award Contract No. 2015-02A (Charles Street / Knox Avenue Bypass Culvert) to Liokareas Construction in the amount of \$272,400.00**

**Seconded by Councilman Boyd. Vote: UNANIMOUS. MOTION CARRIED.**

**Comment: Councilman D'Loss reported that this is the additional storm line that we are adding to help alleviate some of the flooding on Franklin Avenue.**

**MOTION to award Contract No. 2015-02B (Cooks Lane and Allen Street Drainage Storm Water Improvements) to R & B Contracting and Excavating, Inc., in the amount of \$175,497.50.**

**Seconded by Councilman Boyd. Vote: UNANIMOUS. MOTION CARRIED.**

**Comment: Councilman D'Loss reported that this is also an additional storm line that will help alleviate flooding**

**MOTION to accept the bid submitted by Youngblood Paving, Inc., for the 2015 Pavement Maintenance Program in the amount of \$184,965.50, which includes the base bid, Morrow Avenue (Grant to Bell), Patterson Avenue, Steen Avenue (6<sup>th</sup> to 7<sup>th</sup>), and Franklin Avenue (Cooks to No. 424).**

**Seconded by Councilman Boyd. Vote: UNANIMOUS. MOTION CARRIED.**

### **Public Safety (Councilman Boyd)**

**MOTION to adopt Resolution No. 2015-03, a resolution of the Borough of Carnegie establishing a handicapped parking space near 327 3<sup>rd</sup> Avenue.**

**Seconded by Councilwoman Demko. Vote: UNANIMOUS. MOTION CARRIED.**

### **Community Development and Code Enforcement (Councilman Luvara)**

**MOTION to approve the application of Lost Lake Main Street, LLC (Eagle Rider Motorcycles) as recommended by the Planning Commission on March 31, 2015.**

**Seconded by Councilman Boyd. Vote: UNANIMOUS. MOTION CARRIED.**

**MOTION to advertise Ordinance No. 2413, an ordinance of the Borough of Carnegie, County of Allegheny, Commonwealth of Pennsylvania, amending Chapter 5 of the Borough Code of Ordinances and establishing standards and requirements for the administration and enforcement of those requirements for the installation and maintenance of carbon monoxide alarms within the Borough.**

**Seconded by Councilwoman Demko. Vote: UNANIMOUS. MOTION CARRIED.**

## **COMMITTEE REPORTS**

### **Administration (Councilman Sarsfield)**

**Councilman Sarsfield reminded everyone that the Borough street cleaner is out and operational. Received many positive comments. Will try to work out a schedule for the street cleaner.**

### **Finance (Councilman D'Loss)**

**The Liquid Fuels money that we have for this year is \$178,000. So, by including the Franklin Avenue paving in the bid package, we were able to get that paved for an additional \$7,000, which is much better than the initial estimate of \$21,000.**

**End of the first quarter budget review: Business Privilege Tax Collection – we are at about 80% of our estimated budgeted revenue, about \$25,000 short. Dumpster Permit Collection are at 190% of budget. Building Permit Collections are at \$131,000 or 175% of budget which is incredible. Parking Meter Collections are at 50% of the plan for the entire year.**

**All of the expenses are trending favorably. Questions regarding the budget: Why we only have a budget for the General Fund. I met with our Auditor and discussed that matter with him and he explained that the reason was that the other specific funds we have are specific only to a particular thing and the money can only be spent for those specific items out of those funds and Council sees them on the Bill List and should make sure that the money is being used appropriately. The General Fund is a big bucket with hundreds of different expenditures and it is necessary for Council to have this specific budget so that the thing doesn't get out of control half way through the year and you end up with a massive short fall late in the season. Therefore, budgets are not required for those other funds.**

Another question came up regarding the TAN Loan and how it is shown in the budget. I agree it is very misleading to show a TAN Loan, which is Tax and Participation Note, as an income item. This is something else that is apparently part of a typical municipal budgeting practice which is called encumbrance accounting according to our auditor and he said that is shown so that one administration does not borrow money and use the money during their term and pass on the encumbrance to the next administration. So it is meant to show that as income and being repaid within the same fiscal year.

The bidding on the sewer projects at Charles, Knox and also Cook and Allen Street projects came in very favorably for the Borough. Our engineers redesigned part of the sewer project on Charles and Knox to reduce some costs. The Borough will save about \$175,000 over the initial estimates.

In the labor agreements that we signed at the end of December for the non-uniform employees which would include Public Works and Administrative Staff we included an improvement in their pension plan and the State Pension Board expects Council to pass a Resolution affirming that for the official records. And Councilman Boyd and I, and representative from the State Pension Board will put something together hopefully ready for May.

#### **Community Development and Code Enforcement (Councilman Luvara)**

Noting to report this evening.

#### **Public Works (Councilwoman Demko)**

Noting to report this evening.

#### **Public Safety (Councilman Boyd)**

Councilman Boyd reported Engine 1 is out being serviced. An inexpensive repair done about five or six months ago failed. It is now having a \$7,000 repair. They anticipate Engine 1 will be back on line by the end of this week.

Northwest EMS Ambulance is on a long-term, trial basis there is a partnership that has been created between Carnegie EMS and Northwest EMS. The goal is two-fold: one was Northwest EMS with Carnegie's cooperation and support was able to secure the Crafton Contract. So, Northwest is replacing Robinson EMS in Crafton.

#### **President's Report (President Catena)**

Council President Catena discussed the topic of delinquent property taxes, which was a topic of discussion at an earlier meeting had in March. The Borough is provided with a list of those delinquent on property taxes throughout the year and also on an as needed basis and with that the Borough will be working with Jordan Tax Service to focus on the top thirty-five outstanding delinquencies. The thirty-five individuals on that list all owe taxes that are in the amount greater than \$5,000.00 and are delinquent for one or more years. This list equals close to \$275,000.00 in revenue to the municipality. Other delinquencies on this list less than \$5,000.00 add up to an amount close to \$90,000.00. These amounts add to a significant amount of

**funds that can be used to run the Borough and also due to the fact these accounts are significantly delinquent. It is important that if you own a home or business that the taxes are paid on that property, because if this is not the case others who do pay taxes are unfortunately making up for that loss.**

**Also, on April 27 at 6:00 PM there will be a meeting with Borough engineers (Pre-Construction Meeting) to discuss the sewer projects that will be occurring in the Borough. The projects add up to a significant amount of money being spent, which include Charles / Knox bypass, Cooks / Allen and Franklin Avenue. These projects are being put into place in order to address sewer concerns that arose from the June 28, 2014 flash flood. The goal is to route any excess storm runoff to Chartiers Creek.**

**MANAGER'S REPORT – May 16, 2015 will be the annual clean-up day and all volunteers are welcome to continue making this a successful event. The Borough manager and Councilman Sarsfield will be making a trip to Harrisburg on April 15 to represent Carnegie for an award that will be presented from the governor's center in regards to the Tri-Community Streetscape project with Heidelberg and Scott. Lastly, the parking committee (Manager, Councilman Boyd / Sarsfield and Mayor Kobistek) have started the process of notifying leased parking spot holders in the Citizens Bank Parking Lot regarding their relocation due to the parking lot upgrades that will be starting in May 2015.**

#### **CARNEGIE VOLUNTEER FIRE DEPARTMENT & EMS REPORT**

**23 Fire Calls / 186 Fire Calls / 3 False Alarms (April)**

#### **JUNIOR COUNCIL REPORT / REMARKS**

##### **Sara Mannes**

**March 16-18: Carlynton Musical: *High School Musical*, 7:30 PM in HS Library / March 19 at 2:00 PM**

**March 19: Car Wash – 10:00 AM to 5:00 PM at Advanced Auto Parts, Carnegie –**

- Proceeds will benefit the Junior High Student Government**

#### **MAYOR'S REPORT**

**The Mayor added to the Junior Council report by mentioning that tickets can be purchased at [CarlyntonMusicals@comcast.net](mailto:CarlyntonMusicals@comcast.net)**

##### **March 2015 – Police Activity**

**Criminal Arrests / Citations – 21, Traffic Citations – 24, Parking Tickets – 102, Self-Initiated Activity – 967**

**There was a recent burglary that occurred in Irish Town, which was solved within a matter of eight hours. This was solved when a Sargent noticed similarities in this burglary with another that had occurred and also due to throughout questioning of witnesses involved. The following weekend there will be a full inbound closure and all traffic will be re-routed through Carnegie, with the closure being from I-79 to Noblestown Road and back to the Greentree on-ramp. The intersections will be fully staffed at peak hours in order to deal with this additional traffic. After already dealing with a full inbound closure this year, this has given**

the officers a chance to deal with any obstacles and react accordingly to those issues. Also, this will give PennDOT the opportunity to revise the detour route, which has resulted in some issues with backups near Chestnut Street in Carnegie. April 13, 2015 was the first day for the social media campaign known as "Carnegie's Happening," which has been created by the owner of the Small Biz Shop (Linda D'Angelo - 113 Brown Way) to allow businesses and the CCDC and other entities throughout the Borough to join and post any events, activities or specials for their establishment. This will allow for a greater exposure to those individuals during the current Parkway closures. Get-Go has a proposed opening for June 25 and are currently in the process of hiring employees through hiring fairs that will be taking place in the upcoming weeks. Also, as a note this location will be selling beer, which is something that the Mayor was against and protested. However, after meeting both the Mayor and Chief meeting with representatives from Get-Go, the alcohol to be sold will be done so in a safe, responsible manner and also the police department will be on notice for such sales. As the location in Robinson, Twp., is a replica of what Carnegie will be, that location currently is posting "Beer" banners and it will be important that the Borough's sign ordinance will be put into effect for such signage. Thanks to Chief Kennedy for the work done in regards to a young boy who happened to be riding a bicycle and town and was hit by a vehicle, but unfortunately was not wearing a helmet. From that instance, the concern for young people wearing helmets led to a visit to the school in which the children were asked to sign a pledge that they would wear their helmets in order to avoid any harm that could occur. By signing the pledge the students would receive a free game of bowling at AMF Lanes, which resulted in 410 kids to sign up for this cause. The Chief presents a visual demonstration by dropping an apple on the ground with and without the helmet protection and the result in itself showed how important the need is to wear a helmet when bicycling and skating. The library Civil War function at the Carnegie Free Library and Music Hall was very successful over the last weekend and brought in a very diverse crowd from all over. The Boys and Girls Club summer camp registration is currently open, which will be filling up extremely fast, so be sure to sign up early. The cost is \$75.00 per child, per week. Also, the Boys and Girls Club has recently been acknowledged by Western PA for having the Volunteer of the Year and the Youth of the Year. The Pittsburgh Tribune Review recently had a very nice article that discussed "Off the Wall" Theater and the Borough, which gave recognition to the company as being a quality theater within the region. The 8<sup>th</sup> Annual 5k Race is still on pace for April 25 at 8:00 AM, with registrations still being accepted and also will be accepted on race day. On May 1<sup>st</sup>, 2015, St. John's Church will be having a spaghetti dinner fundraiser for the meals on wheels program, which will take place from 4:00 to 8:00 PM. As a reminder, the Annual Memorial Day Parade will be taking place on Sunday, May 24 starting at 2:00 PM.

## **GENERAL PUBLIC COMMENT**

**Amanda Kolle – 820 Capital Drive**

Ms. Kolle discussed the upcoming new owner of the Carnegie Towers and the new "house rules" that have been given to residents of the property. Also, Ms. Kolle mentioned the need to review the traffic configuration in the area along Capital Drive.

**Joanne Letcher – Carnegie Community Development Corporation**

Ms. Letcher wanted to give a reminder that the 3<sup>rd</sup> Annual Carnegie Crawl will start on May 8<sup>th</sup> from 5:00 to 9:00 PM, which this year will begin in May and will end in October. This year there have been twenty-four businesses and restaurants to sign up for the event. The crawl this year will also be active via "Twitter" in order to bring more individuals to town for the event.

**Leonard Tiberio – 603 Gormley Avenue**

**Mr. Tiberio discussed the ongoing traffic and signage concerns on his street that involved the trucks that travel to the businesses in that particular neighborhood, which are actually located in Scott, Twp. Mr. Tiberio requested Council representatives for his ward to come up and review and discuss the issues at hand.**

**President Catena commented that he would schedule a date to bring Borough engineers up to review the situation with members of the neighborhood.**

**COUNCIL GOOD AND WELFARE**

**Councilwoman Demko – N/A**

**Councilman Sarsfield - Made note that as the weather warms up that it is important to be aware of more children out playing in the street. Driver's need to be cautious of this while traveling at any time.**

**Councilman Luvara – N/A**

**Councilman Boyd – N/A**

**Councilman D'Loss – NA**

**Council President Catena – The play produced by the Carnegie Library (Maggie Forbes) for the Civil War weekend was executed very well and all should attend for future productions. The performance was phenomenal for the very first show produced by the library and best of luck for future events.**

**MOTION TO ADJOURN**

**MOTION to adjourn at 8:28 pm made by Councilperson D'Loss, seconded by Councilperson Sarsfield with all in favor.**