



## **CARNEGIE BOROUGH COUNCIL MEETING**

**December 10<sup>th</sup>, 2012, 2012**

**Workshop Meeting @ 6:00 PM  
Voting Meeting @ 7:00 PM**

### **Call Meeting to Order**

#### **Moment of Silence/Pledge of Allegiance**

A moment of silence has been held earlier for former Carnegie Police Chief Smith.

**Roll Call of Council:** Councilperson Catena – Present, Councilperson Covi– Present, Councilperson Demko – Present, Councilperson D’Loss – Absent, Mayor Kobistek – Present, Councilperson Sarsfield – Present, Councilperson Veres - Present

#### **Public Comment on Listed Motions**

**Dan DeMarco** – 2 East Main Street, attorney for the Carnegie Volunteer Fire & Rescue Department, questioned the amount allotted in the 2013 General Fund Budget for the Fire Department and the amount charged to Pennsbury Village for fire protection service.

#### **Administration and Finance (Pat Catena)**

MOTION to approve the Minutes from the Council Meeting on November 12<sup>th</sup>, 2012.  
Second by Councilperson Sarsfield. Roll Call Vote UNANIMOUS. MOTION CARRIED.

MOTION to approve the December Bill List and Bill List Addendum.  
Second by Councilperson Sarsfield. Roll Call Vote UNANIMOUS. MOTION CARRIED.

MOTION to adopt the 2013 General Fund Budget.  
Second by Councilperson Sarsfield.

Solicitor Joe Lucas reported that due to the ongoing assessment appeal process, the deadline for budget approvals was extended by Judge Wettig until January 31, 2013.

MOTION to table the 2013 General Fund Budget vote until January 14, 2013 was made by Councilperson Covi.

Vote UNANIMOUS. MOTION CARRIED.

MOTION to adopt the 2013 Sewer Fund Budget.  
Second by Councilperson Sarsfield. Roll Call Vote UNANIMOUS. MOTION CARRIED.

MOTION to adopt the 2013 Liquid Fuels Budget.  
Second by Councilperson Covi. Roll Call Vote UNANIMOUS. MOTION CARRIED.

MOTION to adopt Resolution No. 2012-016, a Resolution of the Borough of Carnegie authorizing the issuance of a Tax and Revenue Anticipation Note, Series 2013.  
Second by Councilperson Sarsfield. Roll Call Vote UNANIMOUS. MOTION CARRIED.

MOTION to adopt Borough Ordinance No. 2378, an Ordinance of the Borough of Carnegie continuing Ordinance 981 of 1982, as amended by Borough Ordinance 2344 providing for setting of Carnegie Borough's Business Privilege Tax for the year 2013.  
Second by Councilperson Sarsfield. Roll Call Vote UNANIMOUS. MOTION CARRIED.

MOTION to adopt Borough Ordinance No. 2379, an Ordinance of the Borough of Carnegie continuing the Local Tax Enabling Ordinance No. 806 (Mechanical Device), No. 808 (Real Estate Transfer), 809 (Earned Income), Number 2279 (Local Services) as amended, No. 2284 (Occupation), and No. 2285 (Per Capita) for the year 2013.  
Second by Councilperson Sarsfield. Roll Call Vote UNANIMOUS. MOTION CARRIED.

MOTION to adopt Borough Ordinance No. 2380, an Ordinance of the Borough of Carnegie continuing Ordinance 2386 (Providing for Non-Owner Occupied Dwelling Registration) for 2013.  
Second by Councilperson Sarsfield. Roll Call Vote UNANIMOUS. MOTION CARRIED.

MOTION to advertise the 2013 Borough Council Meeting Schedule and the 2013 Planning Commission Meeting Schedule.  
Second by Councilperson Covi. Vote UNANIMOUS. MOTION CARRIED.

MOTION to adopt the Policies and Procedures Handbook for the Department of Public Works and Administration.  
Second by Councilperson Covi. Vote UNANIMOUS. MOTION CARRIED.

MOTION to offer a Conditional Offer of Employment to Catherine Kostishack for the position of Part-Time Borough Custodian pending a Physical Examination and Drug Screen at a rate of \$15.00 per hour, not to exceed 20 hours per week, with no other benefits.  
Second by Councilperson Sarsfield. Roll Call Vote UNANIMOUS. MOTION CARRIED.

MOTION to enter into an Agreement with West Point Realty, Inc. to lease various office space within the Borough Municipal Building contingent upon clarification of the lease agreement regarding the physical description of the property.  
Second by Councilperson Sarsfield. Roll Call Vote UNANIMOUS. MOTION CARRIED.

### **Code Enforcement (Councilwomen Covi)**

MOTION to adopt Borough Ordinance No. 2384, an Ordinance of the Borough of Carnegie adopting a Codification of Borough Ordinances.

Second by Councilperson Demko. Roll Call Vote UNANIMOUS. MOTION CARRIED.

MOTION to adopt Borough Resolution No. 2012-018, a resolution of the Borough of Carnegie setting certain fees for the filing of applications, permits and licenses for the Borough of Carnegie.

Second by Councilperson Veres. Roll Call Vote UNANIMOUS. MOTION CARRIED.

### **Public Works (Councilwomen Demko)**

MOTION to approve Pay Application No. 2 in the amount of \$16,128.75 payable to KDS Demolition for work completed on the 2012 Bond Issue Demolition Project.

Second by Councilperson Covi. Roll Call Vote UNANIMOUS. MOTION CARRIED.

MOTION to approve Pay Application No. 1 in the amount of \$16,551.00 payable to Gary Metzinger Cement Contractor for work completed to date on the 2012 Bond Issue Morrow Avenue Bridge Project.

Second by Councilperson Covi. Roll Call Vote UNANIMOUS. MOTION CARRIED.

### **Public Safety (Councilman Sarsfield)**

### **Community Development (Councilman Veres)**

MOTION to ratify the decision of the Planning Commission to accept the proposal of Amick and Associates to construct a warehouse at 14 Sycamore Street, contingent upon Amick and Associates receiving all of the necessary variances.

Second by Councilperson Covi. Vote UNANIMOUS. MOTION CARRIED.

MOTION to adopt Borough Resolution No. 2012-019, a Resolution of the Borough of Carnegie recognizing Pitcher Park Foundation as a Non-Profit Entity in the Borough of Carnegie.

Second by Councilperson Covi. Vote UNANIMOUS. MOTION CARRIED.

### **Committee Reports**

Administration & Finance (Councilman Catena) – Occupation and Per Capita billings were recently mailed out and should account for another \$40,000 to \$50,000 of revenues by year end. Normally these were mailed during the August or September by Centax but, due to their issues, Jordan Tax Service who was deputized by the Borough to handle this. They had to first acquire the records from Centax before this could be done.

Code Enforcement (Councilwoman Covi) – nothing to report.

Public Works (Councilwoman Demko) – nothing to report.

Public Safety (Councilman Sarsfield) – wanted to caution citizens to be careful during the Holiday Season while shopping.

Community Development (Councilman Veres) – nothing to report.

President's Report (President D'Loss) – the current millage rate for Carnegie is 7.2 or \$7.20 per \$1,000 of property value. Due to the property reassessments, which the county will certify on December 20, this millage will be changing but we cannot determine the amount of change until the reassessment appeals have been completed. The amount of revenues from property tax cannot exceed 105% of that for the current year so the millage rate will lower as property values increase. Determining this amount will be tricky.

### **Carnegie Volunteer Fire Department & EMS Report**

There was nothing to report at this time.

### **Mayor's Report**

Mayor Kobistek reported that during the month of October there were 22 criminal arrests, 34 traffic citations, 121 parking tickets issues and 855 self-initiating activities and complaints. While the police were investigating a theft at the Family Dollar they noticed suspicious activity in the parking lot and were able to catch individuals shop lifting. The PA Property Tax Rebate program has been extended. Information and forms can be obtained at Representative Kotik's office, online or by calling 1-888-222-9190. On November 18, the Major attended a dinner that was held at the 2<sup>nd</sup> Baptist Church celebrating 125 years and he read the proclamation that was presented to the Church's members at that time. Some new businesses have opened including Modern Mercantile of Pittsburgh at 233 East Main Street which offers items for the home and pets and Susie's Sandwich and Deli, offering gyros, Mediterranean cuisine as well as fresh items from Pita Land, will be moving in where the East Main Deli was located. Events coming up over the holidays include a production of *The Gruesome Playground* at Off The Wall Theater, a free admission *Christmas in 1862* at 7:00 pm on December 22 the Library and a concert by an organist from the Julliard School at 7:00 pm on January 4 at Elizabeth Ann Seton Church.

### **General Public Comment**

**Joanne Letcher** – 418 Chestnut Street – will be hosting her first business mixer as Executive Director of the Carnegie Community Development Corporation at 5:00pm on Wednesday January 16 at Off The Wall Theater. This is to welcome new and prospective businesses and discuss a possible website deal for any interested small businesses. On December 12 at noon at the Borough Building, Towne Center Associates will have a presentation for a group of CMU students that would come to Carnegie to evaluate the signage.

### **Council Good and Welfare**

Councilperson Covi – Thanks to everyone for attending Santa Comes to Town and Light Up Night, which had a bigger crowd this year. Thanks to the United Methodist Church for providing coffee and hot chocolate, the volunteers who baked cookies, the Carnegie Volunteer Fire Department, the Police, Department of Public Works, the East Carnegie for loaning their sleigh for Santa to arrive in and the EMT who took Ms Covi to the emergency room on Monday. Happy Birthday tomorrow to Council President Rick D’Loss. Merry Christmas, Happy Hanukkah and Kwanza and a Happy Healthy Prosperous New Year to everyone. Also thoughts and prayers to the family of Navy Seal Nick Check of Monroeville who was killed today on a secret rescue mission in the mid-East.

Councilperson Veres – Seasons Greetings and Happy Holidays to all, Go Steelers!

Councilperson Demko – The Haunted Trail raised over \$6,000 for the Skate Park and a very long list of people are due thanks for this success.

Council President D’Loss – Thanks for all who have helped with the skate park efforts.

Councilperson Catena – Happy Holidays and New Year.

Councilperson Sarsfield – The Methodist dinner and play were very enjoyable. Christmas trees are still available at the Volunteer Fire Department. After Council meetings are opened and a moment of silence is observed, pray for peace in the world and our community. A very Merry Christmas and Happy New Year to all, God Bless.

### **MOTION TO ADJOURN**

MOTION to adjourn by Councilperson Covi. Second by Councilperson Veres. All in favor.